



SUDLEY AREA RESIDENTS' ASSOCIATION

A charitable incorporated organisation, charity number: 1190529

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Sudley Area Residents' Association (SARA) COVID-19 Statement

Version: 1.14 – Covid Statement

Date: September 2022

Version Control:

Version	Notes	Date
1.1	Original Document	26 th July 2020
1.2	Additional items added to procedures and risk assessment for trustees' review	2 nd August 2020
1.3	Updates following trustees' meeting	5 th August 2020
1.4	Update following new requirements re: face coverings in Community Centres	8 th August 2020
1.5	Final version approved for circulation to session leaders	2 nd Sept 2020
1.6	Amended to reflect changes to rules on social gathering	10 th Sept 2020
1.7	Amended section 7 (Register) to reflect QR codes for venue check-in and amended section 14 (Social gathering exemptions) to reflect updated guidance, section renamed permitted activities / social gathering exemptions	5 th Jan 2021
1.8	Amended title and contents of section 7 in line with Government guidance; amended section 9 to reinstate kitchen facilities, added kitchen area to all cleaning sections and removed individual session information relating to chairs and tables in section 13.	14 th April 2021
1.9	Revised document in line with Government COVID-19 Response: Summer 2021. Circulated 12 th July 2021 with changes effective from 19th July 2021 .	5 th July 2021
1.10	Reintroduction of mandatory face coverings unless the individual is exempt or the individual	8 th December 2021

	is undertaking an exempt activity. Circulated 9 th December 2021 with changes effective from 10th December 2021.	
1.11	Face coverings are no longer required by law in any setting. Public health guidance will remain in place, suggesting individuals should continue to wear a face covering in crowded and enclosed spaces, where you may come into contact with people you do not normally meet. Circulated 22 nd January 2022 with changes effective from 27th January 2022. CO2 Monitor installed – see section 4.	22 nd January 2022
1.12	CO2 Monitor removed as identified too sensitive. Request for session leaders to keep windows open during sessions reiterated.	26 th January 2022
1.13	Revised document following ‘Living with COVID’ plan effective from 24th February 2022.	21 st February 2022
1.14	Covid Statement	September 2022

Versions 1.1 to 1.8 of this document were prepared in line with Government guidance first published on 30th June 2020. The document has been reviewed and revised as the guidance on multi-purpose community facilities has been updated.

The guidance can be found at: <https://www.gov.uk/government/publications/covid-19-guidance-for-the-safe-use-of-multi-purpose-community-facilities>

Version 1.9 of this document has been prepared in line with Government guidance ‘COVID-19 Response: Summer 2021’.

The guidance can be found at: <https://www.gov.uk/government/publications/covid-19-response-summer-2021-roadmap>

Version 1.10 of this document has been prepared in line with the ‘Plan B’ announcement on Wednesday 8th December 2021.

Version 1.11 of this document has been prepared following ‘return to Plan A’ announcement on Wednesday 19th January 2022.

Version 1.13 of this document has been prepared in light of the ‘Living with COVID’ plan announcement on 21st February 2022.

Version 1.14 of this document is an updated COVID statement for SARA Hall

The purpose of this document is to identify the procedures that SARA expects to be followed by everyone entering the building. **This document is referred to in our hire agreement and session leaders are responsible for ensuring compliance with these COVID-19 Secure Procedures.**

If revisions are made to this document, session leaders will be emailed a revised version and asked to confirm receipt. It will be assumed by confirming receipt, that session leaders are agreeable to any changes before their next session takes place.

COVID STATEMENT FOR SARA HALL

1. Anyone testing positive with COVID-19 or anyone with COVID-19 symptoms must not enter SARA Hall.
2. SARA Hall should be kept well ventilated during all sessions; opening doors and windows even for a short period can help to refresh the air and reduce COVID-19 particles. (Note: wall vents are fixed in the open position)
3. Clean surfaces that people touch regularly (Blue cleaning roll and surface sprays are provided)
4. Clean hands regularly (handwash and paper towels are available in the two cloakrooms) – we encourage session leaders to supply hand sanitiser and/or ask session attendees to bring their own.